

ICISF Conference

The latest training and education on

Comprehensive Crisis Intervention Systems

Bozeman, MT
November 1 - 4, 2007



Who Should Attend...

This ICISF
Local Conference is a
must attend experience
for anyone working in the
fields of:
crisis intervention,
mental health,
traumatic stress,
spiritual care,
emergency services &
disaster mental health.

Session I: Thursday & Friday Two Day Classes

- ◆ Individual Crisis Intervention and Peer Support
- ◆ Preventing Post-Traumatic Stress Disorder:
Resilience Training to Build Psychological Strength
- ◆ Responding to School Crises: An Integrated Multi-Component
Crisis Intervention Approach

Session II: Saturday & Sunday Two Day Classes

- ◆ Advanced Group Crisis Intervention
- ◆ Line of Duty Death: Preparing the Best for the Worst
- ◆ Strategic Response to Crisis

Core Curriculum,
Specialty Curriculum
& Electives for
ICISF's Certificate of Specialized
Training Program
all available at this conference!

International Critical
Incident Stress
Foundation, Inc.
3290 Pine Orchard Ln.
Suite 106
Ellicott City, MD
21042
Tel: (410) 750-9600
Fax: (410) 750-9601
Emerg: (410) 313-2473
Website: www.ICISF.org

Letter from ICISF's Executive Director

Dear Colleague:

The need for trained crisis responders has never been greater. War, terrorism, natural disasters, as well as various "small-scale" critical incidents with significant local impact (Line of Duty Death, as an example) take their emotional toll on those directly and indirectly involved. By attending this ICISF conference, you will become a part of a caring community of thousands trained to help the helpers and others impacted by traumatic events.

The multi-phase, multi-tactic process known as Critical Incident Stress Management has become the standard of care utilized by agencies and communities across the U.S. and around the World when emergency mental health assistance is needed after a crisis. I encourage you to attend this conference to increase your knowledge and expand your network. Consider participating in the "CISM Town Hall Meeting," and consider joining ICISF to maintain your connection with this community of committed and caring people.

Warmest regards,

Don

Donald R. Howell
Executive Director

Conference Location and Lodging

THE BOZEMAN, MT CONFERENCE
WILL BE HELD AT THE
HOLIDAY INN

A block of sleeping rooms is being held at the Holiday Inn, 5 Baxter Lane Bozeman, MT 59715. This limited number of rooms has been reserved at a special discounted rate for conference attendees of \$85.00 + tax and can be reserved by calling (406) 587-4561 or fax (406) 587-0927. **To obtain this rate, please identify yourself as an attendee at the ICISF conference.** These special rates can be guaranteed until October 22, 2007, or until the block of rooms sells out, whichever comes first.

- ◆ **Attendees are responsible for their own lodging arrangements, as well as air/ground transportation to and from the conference facility.**
- ◆ **Hotel may charge extra for parking.**
- ◆ **Registration confirmations are e-mailed two weeks prior to course date.**

For Local Bozeman, MT Information:

Carol Burroughs
carant@montana.net
(406) 580-4443

Travis Munter
tmunter@bozeman.net
(406) 581-9663

Secure Online Registration for this Conference:

<https://www.icisf.org/registration>

Register by **October 15, 2007** to qualify for the **lowest registration price.**

Register On-Line and earn a chance to WIN your Bozeman, MT Conference Registration for FREE!

For every 50 Bozeman, MT Conference on-line registrations received by October 15, 2007, ICISF will hold one prize drawing on-site during the Bozeman, MT Conference from those registrants. The winner(s) will receive a refund of their Bozeman, MT Conference registration fees, up to a maximum of \$350. The final refund amount excludes membership dues. Refund will be paid to the original payor via the original registration payment method. Please allow three weeks for processing of refunds.

ICISF Local Conference Host
Gallatin County
CISM Team

Session One: Thursday & Friday, November 1 & 2

Choose one class from these three listed

Individual Crisis Intervention and Peer Support

Crisis intervention is NOT psychotherapy; rather it is a specialized acute emergency mental health intervention which requires specialized training. As physical first-aid is to surgery, crisis intervention is to psychotherapy. Thus, crisis intervention is sometimes called “emotional first-aid.” Most crisis interventions are typically done individually (one-on-one). This program is designed to teach participants the fundamentals of, and a specific protocol for, individual intervention and increase Emergency Mental Health skills. At the completion of this course, participants will be able to: List at least four fundamental principles of crisis intervention; Describe common psychiatric symptoms after trauma; Demonstrate crisis communication techniques; and List risk factors for suicide. (13 Contact Hours; 13 CE Credits for Psychologists; 13 PDHs for EAPs; 13 CE Hours for Calif. MFTs & LCSWs; 13 Contact Hours for National Certified Addiction Counselors; OR 1.3 General CEUs from UMBC)*

Completion of “Individual Crisis Intervention and Peer Support” and receipt of a certificate indicating full attendance (13 Contact Hours) qualifies as a CORE class in ICISF’s Certificate of Specialized Training Program.

Individual Crisis Intervention and Peer Support

Taught by Vaughn Donaldson, BA

Days 1 & 2 (8:30 a.m. - 4:30 p.m.)

- Concept of CISM as a comprehensive crisis intervention program
- Understanding the role that individual crisis intervention plays in the comprehensive CISM program
- Basic terms and concepts relevant to the study of crisis, traumatic stress and crisis intervention
- Differential utilities of selected crisis communication
- Psychological reactions to crisis and trauma including common psychopathological conditions
- SAFER protocol for individual crisis intervention and its role in comprehensive CISM
- Use of the SAFER protocol for individual crisis intervention
- Practice in the use of the SAFER protocol for individual crisis intervention
- Common problems encountered while working with individuals in crisis

Preventing Post-Traumatic Stress Disorder: Resilience Training to Build Psychological Strength

Growing research indicates that PTSD can be largely prevented or mitigated by teaching people the habits of highly resilient copers. This course explores the attributes of resilience—belief systems, emotional skills, and behaviors—and how these can be taught to high-risk groups and individuals, in effect, inoculating them with “emotional armor.” Drawing from research on resilient adult and child survivors around the world, practical, teachable principles and skills will be overviewed – principles and skills which transcend disease prevention and typically result in improved occupational and social functioning and sounder mental and physical health. Of great interest to mental health professionals and peers working with high-risk groups (emergency services, military, youth, etc.), and to individuals wishing to optimize health and performance in an increasingly complex and challenging world. (14 Contact Hours; Credits for Psychologists pending approval; 14 PDHs for EAPs; 14 CE Hours for Calif. MFTs & LCSWs; 14 Contact Hours for National Certified Addiction Counselors; CCEs from APC pending approval OR 1.4 General CEUs from UMBC)*

Completion of “Preventing Post-Traumatic Stress Disorder: Resilience Training to Build Psychological Strength” and receipt of a certificate indicating full attendance (14 Contact Hours) qualifies as a class in ICISF’s Certificate of Specialized Training Program.

Preventing Post-Traumatic Stress Disorder: Resilience Training to Build Psychological Strength

Taught by Glenn R. Schiraldi, PhD

Day 1 (8:30 a.m. - 5:00 p.m.)

- The prevalence, costs and suffering associated with PTSD—especially in high-risk groups
- The critical importance and possibilities of primary prevention
- Conceptualizing distress, healing, and growth
- Lessons Learned from key resilience studies
- Guidelines for teaching resilience
- The principles and skills of resilience coping and how these are taught

Day 2 (8:30 a.m. - 5:00 p.m.)

- Additional resilience skills and how these are taught
- Specific critical incident preparation
- Resilience resources

Responding to School Crises: An Integrated Multi-Component Crisis Intervention Approach

Educators nationwide and worldwide struggle to establish and manage School Crisis Response Teams in response to the recent escalation in frequency and scope of campus emergencies. Community CISM teams have much to offer, but much to learn about the unique milieu of schools. Similarly, schools can benefit from CISM technology and strategies. This course attempts to develop a common language and approach that fits within the broad goals and specific needs of school crisis management. Working together in multi-disciplinary teams, we explore organizing principles, develop specific skills and culminate in a large incident planning simulation. The “Group Crisis Intervention” course is recommended as a prerequisite but not required, as an overview of techniques will be provided.

Upon completion of this course, participants will be able to: Describe the prevalence and effects of crisis on school performance; Understand the comprehensive nature of crisis management; and Develop a crisis plan, respond to a simulated crisis scenario, and demonstrate proficiency with intervention techniques. (14 Contact Hours; 14 CE Credits for Psychologists; 14 PDHs for EAPs; 14 CE Hours for Calif. MFTs & LCSWs; 14 Contact Hours for National Certified Addiction Counselors; 14 CCEs from APC; OR 1.4 General CEUs from UMBC)*

Completion of “Responding to School Crises: An Integrated Multi-Component Crisis Intervention Approach” and receipt of a certificate indicating full attendance (14 Contact Hours) qualifies as a class in ICISF’s Certificate of Specialized Training Program.

Responding to School Crises: An Integrated Multi-Component Crisis Intervention Approach

Taught by Barbara J. Ertl, MS, LPS, CTS

Day 1 (8:30 a.m. - 5:00 p.m.)

- How schools react to crisis
- Children and staff reactions to trauma
- Overview of CISM and School Crisis principles
- Management and techniques of crisis intervention
- Assessment of individuals and groups

Day 2 (8:30 a.m. - 5:00 p.m.)

- Group interventions and debriefings
- Developmental modifications and applications
- Large incident planning
- Team formation and maintenance
- Helper stress

Secure Online Registration for this Conference:
<https://www.icisf.org/registration/>

**Refer to page 6 for complete details about continuing education available at this conference.*

Session Two: Saturday & Sunday, November 3 & 4

Choose one class from these three listed

Advanced Group Crisis Intervention

The “Advanced Group Crisis Intervention” course has been designed to provide participants with the latest information on critical incident stress management techniques and post-trauma syndromes. The course emphasizes a broadening of the knowledge base concerning critical incident stress interventions as well as Post-traumatic Stress Disorder, which was established in the “Group Crisis Intervention” course and/or in publications. Specifically, the “Advanced Group Crisis Intervention” course addresses advanced concepts which are the foundations of CISM and, more specifically, the group interventions of defusings and Critical Incident Stress Debriefings (CISD). NOTE: This course does not provide basic CISD instruction, but rather addresses advanced concepts in CISD and CISM. Special emphasis will be placed upon troubleshooting difficult and complex situations. At the conclusion of this educational program, the participants will have been exposed to specific, proven strategies to intervene with those suffering the ill effects of their exposure to trauma. The emphasis will be on advanced defusings and debriefings in complex situations such as Line of Duty Deaths and suicide of a colleague.

The “Advanced Group Crisis Intervention” training has been developed to teach advanced crisis intervention and Emergency Mental Health skills to those who are already trained in the critical incident stress debriefing format. It will also be useful for those who are working extensively with traumatized victims from various walks of life. Upon completion, participants will be able to: Discuss the pathological consequences of traumatic stress; Understand the theoretical basis for CISM and research evidence regarding CISM; and Conduct a CISD. (14 Contact Hours; 14 CE Credits for Psychologists; 14 PDHs for EAPs; 14 CE Hours for Calif. MFTs & LCSWs; 14 Contact Hours for National Certified Addiction Counselors; 15 CCEs from APC; OR 1.4 general CEUs from UMBC)*

Completion of “Advanced Group Crisis Intervention” and receipt of a certificate indicating full attendance (14 Contact Hours) qualifies as a CORE class in ICISF’s Certificate of Specialized Training Program.

Advanced Group Crisis Intervention

Taught by Vaughn Donaldson, BA

Day 1 (8:30 a.m. - 5:00 p.m.)

- Defining a crisis
- “Standard of care” issues
- Lessons learned in stress management
- Psychotherapy vs. crisis intervention
- Post-traumatic Stress Disorder
- Research outcomes in CISM

Day 2 (8:30 a.m. - 5:00 p.m.)

- Lessons learned in CISM
- Common mistakes in defusings and CISD
- Troubleshooting the Critical Incident Stress Debriefing (CISD)
- Symbolic Debriefings
- Multiple Incident Debriefings
- Comprehensive CISM approach to complex situations

This course requires previous training and experience. ICISF’s “Group Crisis Intervention” should be viewed as a prerequisite.

Line of Duty Death: Preparing the Best for the Worst

This interactive class has been designed to prepare Emergency Service providers, military personnel, school administrators, municipal officials, CISM teams and others for what may be the toughest situation they will face. The administrative and logistical aspects of a LODD are often overwhelming to those individuals and agencies that are ill prepared. This class will address many of those issues. Special attention will be given to pre-incident planning as well as to proper follow-up services. Upon completion, participants will be able to: Explain the emotional impact of a line of duty death or injury; Identify principles of verbal and written line of duty death or injury notification; Demonstrate awareness of additional resources on line of duty death or injury that are available for different types of agencies/professions; Develop an administrative and a logistical action plan for a department or agency; and Define and describe in detail the debriefing steps of a line of duty death process. (13 Contact Hours; 13 CE Credits for Psychologists; 13 PDHs for EAPs; 13 CE Hours for Calif. MFTs & LCSWs; 13 Contact Hours for National Certified Addiction Counselors; 13 CCEs from APC; OR 1.3 General CEUs from UMBC)*

Completion of “Line of Duty Death: Preparing the Best for the Worst” and receipt of a certificate indicating full attendance (13 Contact Hours) qualifies as a class in ICISF’s Certificate of Specialized Training Program.

Line of Duty Death: Preparing the Best for the Worst

Taught by Paul Antonellis, MA, CEAP

Day 1 (8:30 a.m. - 4:30 p.m.)

- Introduction and statistical overview
- Emotional impact of LODD
- What makes it different
- Family & Community issues
- Operational & Administrative issues
- Delivery of death notification
- Incident Command System
- Delegation of liaisons/details

Day 2 (8:30 a.m. - 4:30 p.m.)

- Funeral
- Cultural and religious differences
- Organization and logistics
- Logistics and support
- Post incident support
- Family & Community
- Organization/Agency
- CISM Team operations
- Lessons learned

Strategic Response to Crisis

Knowing what sequence of crisis intervention processes to use for which individuals or groups, at what times, and under what circumstances is crucial to all effective early intervention programs. The course will present essential information for the assessment of both crisis situations and the effects of critical incidents on people involved in those situations. Participants will learn to create an effective plan of action to assist those in crisis. Strategic planning and tactical decision making are emphasized, as are rationales for choosing one set of crisis intervention processes over another. Participants will complete a series of exercises designed to sharpen their assessment and crisis planning skills. This course builds confidence that crisis interventionists will make the right choices of interventions for the populations they are assisting under specific circumstances.

At the conclusion of this course, participants will be able to: Define strategic planning as it applies to crisis intervention; Outline the elements of the National Incident Management System and relate those elements to crisis intervention; Describe a comprehensive, integrated, systematic and multi-component crisis intervention program; Participate actively in a planning process designed to assist the participants in assessing target populations and in determining the type, timing and resources necessary to assist large numbers of people involved in a crisis; and Choose from a list the most important crisis intervention tactics to apply in a simulated complicated or large scale crisis event. (14 Contact Hours; 14 CE Credits for Psychologists; 14 PDHs for EAPs; 14 CE Hours for Calif. MFTs & LCSWs; 14 Contact Hours for National Certified Addiction Counselors; OR 1.4 general CEUs from UMBC)*

Completion of “Strategic Response to Crisis” and receipt of a certificate indicating full attendance (14 Contact Hours) qualifies as a CORE class in ICISF’s Certificate of Specialized Training Program.

Strategic Response to Crisis

Taught by Captain Jim Nelms

Day 1 (8:30 a.m. - 5:00 p.m.)

- Crisis Intervention Strategy
- What is Strategic Planning?
- Elements of Effective Planning
- Steps in Developing the Plan
- Task Analysis

Day 2 (8:30 a.m. - 5:00 p.m.)

- Planning Exercises
- Planning Models
- Application of Tactical Components
- Discussion/Guidance

This course requires previous training and experience. ICISF’s “Group Crisis Intervention” and “Individual Crisis Intervention and Peer Support” should be viewed as prerequisites.

Register On-Line and earn a chance to WIN your Bozeman, MT Conference

Registration for FREE! Refer to pg. 2 for more details and restrictions.

**Refer to page 6 for complete details about continuing education available at this conference.*

Conference Faculty

Paul Antonellis, MA, CEAP has over 20 years of fire/EMS experience, holding various positions including Chief of Department. In addition, Paul has 11 years of law enforcement experience. Antonellis is on the faculty for four colleges teaching in the undergraduate and graduate programs, in addition to working in the curriculum development division. He has lectured to emergency service providers nationally and internationally. He serves as a Technical Writer for American Heat training videos. He has appeared in several training videos, including a line of duty death training video. Paul has authored and published more than 25 articles and two books, A Guide to help the Fire Service prepare for a Line of Duty Death or Injury and Post Traumatic Stress Disorder, The Calls that Stick with You. Antonellis is a Certified Employee Assistance Professional (CEAP) and a Certified Addictions Specialist (CAS). His education includes a Masters Degree in Labor and Policy Studies with a concentration in Human Resource Management, a Bachelors of Science Degree in Fire Service Administration, Associate of Science Degree in Criminal Justice and Associate of Science Degree in Fire Science Technology. As a member of the ICISF faculty, he teaches several programs including "Line-of-Duty Death: Preparing the Best for the Worst" which he co-developed.

Vaughn Donaldson, BA, is District Chief of the Aircraft Rescue Firefighting Division of the Midland Fire Department. He is a Licensed Paramedic and has worked in Emergency Medical Services since 1981. He serves as Coordinator of the Midland Fire Department CISM Team and President of the Permian Basin CISM Team. He is the founding President of the Critical Incident Stress Management Association of Texas and is an International Critical Incident Stress Foundation approved trainer for the CISM: Group Crisis Intervention, CISM: Advanced Group Crisis Intervention and CISM: Individual Crisis Intervention and Peer Support classes. Chief Donaldson is a Diplomate of the American Academy of Experts In Traumatic Stress and is a Board Certified Expert in Traumatic Stress and Board Certified in Emergency Crisis Response.

Barbara J. Ertl, MS, LPS, CTS has been employed as a school social worker for over 20 years. In that capacity, she serves on a multi-district crisis response team. She provided leadership to General McLane School District (Edinboro, PA) following the shooting there and has consulted with school district personnel throughout the United States and Canada on the development of crisis plans and intervention/postvention strategies. Barb is a Certified Trauma Specialist and a Fellow of the American Academy of Experts in Traumatic Stress. She is the senior partner in a private consulting firm that specializes in the development of crisis response plans and teams within the schools (preschool through college) and other settings (community, industrial and institutional). Barb is the author of two text books specific to school crisis response, co-developed ICISF's course "Responding to School Crises: An Integrated Multi-Component Crisis Intervention Approach", and numerous articles. Additionally, Barb has 20 years of public safety experience encompassing fire, EMS and law enforcement. Barb has been on the faculty of the ICISF since 1999.

Captain Jim Nelms has worked in the fire/ems service for 20 years. He has been involved in the development of peer support services and the administration of pre and post incident traumatic stress mental health support for 16 years. He currently serves as the State Coordinator of the Georgia Crisis Response Team. He has led the Henry/Clayton CISM Team from its inception in 1995. He is on the faculty of the International Critical Incident Stress Foundation as an instructor for "Advanced Group Crisis Intervention", "Group Crisis Intervention", "Individual Crisis Intervention and Peer Support" and "Pastoral Crisis Intervention". His unique, common sense style of instruction is a welcome insight to the field of Traumatic stress.

Glenn R. Schiraldi, PhD, has served on the stress management faculties at the Pentagon and the University of Maryland, where he received the Outstanding Teacher Award in the College of Health and Human Performance. He is the author of various articles and books on human mental and physical health, including The Post-Traumatic Stress Disorder Sourcebook, The Anger Management Source Book, and Conquer Anxiety, Worry and Nervous Fatigue. He serves on the Board of Directors of the Depression and Related Affective Disorders Association, a Johns Hopkins Department of Psychiatry cooperative, and the editorial board of the International Journal of Emergency Mental Health. Serving at the University of Maryland since 1980, he has pioneered a number of mind/body courses, teaching coping skills to adults across a wide range of ages and demonstrating that such courses favorably impact multiple mental health indicators. At the Pentagon, he helped to design and implement a series of prototype courses in stress management for the Department of the Army – including hostility/anger management and communication skills. A Vietnam-era veteran and graduate of the U.S. Military Academy, West Point, he holds graduate degrees from BYU and the University of Maryland.

Please join us for a
CISM Town Meeting
Thursday, November 1,
5:00 p.m.- 6:00 p.m.

- 1) to improve communication between ICISF & CISM practitioners & CISM Teams in the field,
- 2) discuss the most current developments in CISM and
- 3) assist in planning for the future of CISM.

This meeting is open to anyone interested in CISM and will be conducted by International Critical Incident Stress Foundation, Inc. faculty.

Please join us for a
Montana CISM Network Meeting
Friday, November 2,
5:00 p.m.- 6:00 p.m.
All members of all Montana teams are welcome.

ICISF

Mission Statement

The International Critical Incident Stress Foundation, Inc. (ICISF) is a non-profit, open membership foundation dedicated to the prevention and mitigation of disabling stress through the provision of: Education, training and support services for all Emergency Services and helping professions; Continuing education and training in Emergency Mental Health Services for the Mental Health Community; and Consultation in the establishment of Crisis and Disaster Response Programs for varied organizations and communities worldwide.

Certificate of Specialized Training

International Critical Incident Stress Foundation, Inc. now offers an optional, voluntary “Certificate of Specialized Training” program in CISM. The Certificate of Specialized Training attests to the completion of a standardized curriculum in Crisis Intervention. The certificate does not indicate competence in the field, but rather completion of the curriculum. For more information, visit our website, www.ICISF.org, or contact Michelle Parks, “Certificate of Specialized Training” Program Coordinator, at mparks@icisf.org.

Continuing Education

The International Critical Incident Stress Foundation, Inc. (ICISF) is approved by the **American Psychological Association** to sponsor **continuing education for psychologists**. ICISF maintains responsibility for this program and its content. CE credit for psychologists is granted on a one credit per one contact hour basis (refer to course descriptions for Contact Hours & CE Credits). If applying for CE Credits for Psychologists, please request CE Credit Application upon arrival at the conference. Psychologists are required to verify attendance as instructed at the conference and to complete an evaluation form for each course attended. **Please note that full attendance is required in order to receive documentation of CE Credits.** CE Credit Application Packets are to be mailed to ICISF post-conference along with the application fee of \$18.00. Complete instructions will be provided upon arrival at the Conference.

Professional Development Hours (PDHs) are available for **Employee Assistance Professionals** for all courses offered at this conference. The number of approved PDHs depends on the course selected, and is equal to the number of contact (instructional) hours for that course. Upon arrival at the conference, please request a Training Attendance Record form and instructions at the conference registration desk; EACC Approval Numbers, content areas and approved number of PDHs for each course will be included in this material.

All courses offered at this conference meet the qualifications for 13 or 14 hours (depending on the course attended) of continuing education credit for MFTs and/or LCSWs as required by the **California Board of Behavioral Sciences (CA BBS)**. Provider Approval No. PCE 2033. *California-resident MFTs and LCSWs* must pick up an MFT/LCSW CE Hour Application and instructions at the conference registration desk upon arrival at the conference. There is an application fee of \$15. *Non-California MFTs and LCSWs*: it is possible that your state licensing board will recognize CE Hours from the CA BBS; please check with your licensing board to determine this.

All courses offered at this conference meet the qualifications for 13 or 14 hours (depending on the course attended) of contact hours for **National Certified Addiction Counselors** by **NAADAC, The Association for Addiction Professionals**, Provider Approval No. 497. Please request CE Hour Application and instructions at the conference registration desk upon arrival at the conference.

Continuing Chaplaincy Education (CCE) Credits are available from **Association for Professional Chaplains** for some courses offered at this conference. The number of approved CCEs depends on the course selected, and is listed on the course description within this brochure. Upon arrival at the conference, please request instructions at the conference registration desk; APC Core Identification/ Approval Numbers and approved number of CCEs for each course will be included in this material.

Certifications & Certificate Programs

All courses offered by ICISF meet partial requirements for individuals seeking certification from the **Association of Traumatic Stress Specialists (ATSS)** as a Certified Trauma Specialist (CTS), Certified Trauma Responder (CTR), and/or Certified Trauma Services Specialist (CTSS) designation. ATSS offers board certification to qualified individuals who provide services, intervention, and treatment in the field of traumatic stress. Those seeking certification from ATSS must present evidence of attendance for specific courses. For information regarding certification or ATSS membership, call (800) 991-ATSS (2877) or visit the ATSS web site at www.ATSS.info.

Membership

Benefits of Membership

Level One Membership Benefits

- ◆ Membership in ICISF places the member in an international network of Critical Incident Stress Management teams, service providers, administrators, commercial and industrial services, researchers, and educators who function in a field of activity associated with critical incident stress and post trauma syndromes.
- ◆ Members receive the quarterly ICISF newsletter, *LifeNet*, which provides important updates on Critical Incident Stress and psychological trauma.
- ◆ Each member receives a certificate of membership, a wallet card, back issues of *LifeNet* (as available), updates on new procedures and current educational programs.
- ◆ Members are eligible for a 15% tuition discount on all education and training programs sponsored by ICISF.
- ◆ Routine critical incident stress consultation without charge.
- ◆ Emergency critical incident stress consultation without charge.
- ◆ Regular mailings announcing ICISF activities.

Level Two Members will receive all of the benefits associated with Level One Membership, *Plus*

- ◆ Level Two members will receive a subscription (concurrent with their membership) to the *International Journal of Emergency Mental Health*. This journal is the essence of a practitioner's journal. It combines the latest information on crisis intervention case studies, program development, research, literature reviews, book reviews and in a section entitled "Emergency Mental Health Update" it reviews important research from other journals.

	LevelOne Membership		LevelTwo Membership	
	One Year	Two Years	One Year	Two Years
US Resident	\$40.00	\$65.00	\$ 88.00*	\$168.00**
International	\$45.00	\$75.00	\$103.00*	\$195.00**

*This fee includes a journal cost of \$28/yr +S/H for 4 issues

**This fee includes a journal cost of \$26/yr +S/H for 8 issues.

The journal portion of the membership fee is not tax deductible as a 501(c)3 contribution. However this may be deductible as an ordinary business expense. Please check with your tax advisor.

Certificates of Attendance

In cooperation with UMBC, all ICISF conference participants will be awarded general Continuing Education Units (CEUs) from UMBC on their attendance certificate following verification of attendance by checking in at the Conference Registration Desk before 10:00am daily. This service is offered at no additional charge to participants. All ICISF attendance certificates are distributed on-site at the completion of each class to participants whose attendance has been verified. Participants who do not pick up their certificate must contact the ICISF office to receive it and may be charged an additional fee. If pre-payment or invoicing instructions (Purchase Order) are not provided, Certificates of Attendance will be withheld from attendees until payment is received by ICISF.

UMBC CEUs are awarded in a ratio of one Continuing Education Unit for every 10 Contact Hours (refer to course descriptions for Contact Hours & UMBC CEUs). ICISF certificates of attendance are not proof of profession specific CE/Contact Hours. Many national, state and local licensing boards and professional organizations will grant Continuing Education credit for attendance at our courses (save this brochure and your Certificate of Attendance). It is the responsibility of the participant to determine if his or her licensing board will accept these CEUs.

ICISF Membership

Membership in the International Critical Incident Stress Foundation (ICISF) is open to any **individual**, full or part time, career or volunteer, involved in emergency services, disaster relief, counseling, training, or other aspects of emergency services operations or support services, who wishes to gain or to continue to develop knowledge of stress, crisis and its effects. The majority of ICISF members are law enforcement officers, paramedics, firefighters, nurses, physicians, communication officers, emergency medical technicians, educators, psychologists, clergy personnel, social workers, airline personnel, employee assistance program staff, emergency service administrators, and disaster assistance personnel. Students in the above professions and support personnel are also eligible to join ICISF.

Conference Attire

For all courses casual to business casual attire is perfectly appropriate. Something to keep in mind when packing—meeting room temperatures are often cool and can be difficult to regulate quickly, especially when there are large numbers of people in a large room, or large numbers of people in a small room. Be prepared by dressing in layers, which will allow you to remove a layer when the room is hot, or add a layer when the room is cold.

Official Language

All courses at the ICISF Conference will be presented in English.

Group Discounts

Discounts are available to groups of 5 or more registrants. All registration forms must be submitted together via fax or mail along with payment. On line registration is not available if applying for the group discount, nor may the group discount be applied retroactively. For additional information please contact Jossalyn at jtaggart@icisf.org

ICISF Official Transportation

AirTran Airways: To take advantage of a 10% discount on the lowest available AirTran Airways one-way fare, call the AirTran EventSavers Department toll free at 1 (866) 683-8368, 8am to 9pm EST, Monday through Friday. Reference **Event Code ICISF07** to obtain this discount. Reservations may only be made by phone via the toll free number noted above to enjoy the benefits of this discount program. The EventSavers program offers attendees the advantages of no minimum stay length or Saturday night requirement, advance seat assignments at time of booking, and a one-time waiver of the Change Fee per reservation for any name or itinerary change. EventSavers fares are not refundable.

Avis Rent A Car Systems, Inc. is offering special rental rates for all attendees of this conference who use ICISF's assigned **Meeting Avis Discount Number J992186** while making reservations. Should a lower qualifying rate become available, Avis is pleased to present a 5% discount on that rate OR if a car size is selected that is not available, Avis will discount the best available rate by 5%. Rates are available from October 25-November 10, 2007 and do not include any state or local surcharge, tax, optional coverages or gas refueling charges. Renter must meet Avis' age, driver, and credit requirements. Reservations may be made by calling (800) 331-1600 and mention above discount number or access the Avis web page at <http://tinyurl.com/82fau>.

Class Start and End Times

Instruction begin and end times may vary by class and by day. Please look closely at the times for the particular class you will attend. Contact hours on certificates are determined based on verified attendance.

Fees and Payment Information

Fees are listed in **US Funds** and cover registration, handout materials, coffee breaks and certificate of attendance.

For your convenience we accept: Visa, Master Card and American Express. All checks and/or money orders will only be accepted in **US Dollars from a US Bank** payable to: International Critical Incident Stress Foundation, Inc. 3290 Pine Orchard Lane, Suite 106, Ellicott City, MD 21042. **FEDERAL I.D. # 52 -1676953. \$20.00 fee for all returned checks. Late charge assessed if registration OR payment received after October 15, 2007.**

Cancellation Policy

Refunds can be made only if requested in writing. A 75% refund, *which includes a \$25.00 administrative fee*, will be provided only for registrants who send a cancellation notice postmarked no later than October 15, 2007. One person may substitute for another who is unable to attend on the condition that a letter from the original registrant authorizing the substitution accompanies the new registrant.

In the event the International Critical Incident Stress Foundation, Inc. finds it necessary to cancel a course because of insufficient registration or other reasons beyond our control, notice will be given to all affected registrants via email as soon as possible and a refund of cancelled course fees paid will be given to registrants affected.

Refunds are paid in U.S. funds, by the original payment method to the original payor. ICISF, Inc. also reserves the right to make instructor changes as necessary without prior notification.

Certificate Distribution

ICISF attendance certificates are distributed on-site at the completion of each class to participants whose attendance has been verified by checking in at the Conference Registration Desk before 10:00 a.m. daily. If pre-payment or invoicing instructions (Purchase Order) are not provided, Certificates of Attendance will be withheld from attendees until payment is received by ICISF.



Bozeman, MT Conference Registration

Personal Information PLEASE PRINT OR TYPE

LAST NAME _____ FIRST NAME _____ CREDENTIALS (Maximum 3) _____

ADDRESS _____

CITY, STATE _____ POSTAL/ZIP CODE _____ ADDRESS IS: ☐ WORK ☐ HOME

WORK PHONE # (_____) _____ HOME PHONE # (_____) _____

EMAIL ADDRESS (Block print clearly): _____

Check here if you DO NOT wish to receive ICISF email updates ☐

COMPANY OR ORGANIZATION: _____

PRIMARY OCCUPATION (Circle ONLY ONE): Psychologist / Social worker / Substance Abuse Counselor / Counselor / Fire / EMS / Law Enforcement Nurse / Education / Healthcare / Military / Faith Based Providers / Business & Industry / EAP / Transportation / Student / other: _____

Have you attended any prior ICISF Courses? ☐ YES ☐ NO – If no, how did you hear about us? (Circle ONLY ONE and list specifics):
Friend or coworker / Web Link _____ / Trade Show _____ / Other _____

CISM Team? ☐ NO ☐ YES If Yes, provide Team Name: _____

☐ Check here if you require special arrangements to accommodate a disability _____

1) ICISF Membership (additional information on page 9)

Current ICISF Member? ☐ NO ☐ YES (Member # _____)

☐ JOINING / RENEWING NOW (circle membership options below).....

	LevelOne Membership		LevelTwo Membership	
	One Year	Two Years	One Year	Two Years
US Resident	\$40.00	\$65.00	\$ 88.00	\$168.00
International	\$45.00	\$75.00	\$103.00	\$195.00

2) Conference Course Fees (Choose Course Selection to the right)

If Attending Two Days Member \$298.00 Non-Member \$350.00.....

If Attending all Four Days Member \$510.00 *Non-Member \$600.00.....
(includes *\$100 discount for attending all 4 days!)

3) Late Registration charge if received after October 15, 2007

\$50 for 1 course.....\$75.00 for 2 or 3 courses

Registration forms submitted via mail must be postmarked by October 15, 2007 to avoid late charges.

4) FEE TOTAL\$ _____



Secure Online: www.icisf.org/registration
Register On-Line and earn a chance to WIN your
Bozeman, MT Conference Registration for FREE!
Refer to pg. 2 for more details and restrictions.



Mail to:
ICISF
3290 Pine Orchard Ln, Ste 106
Ellicott City, MD 21042



Fax to:
(410) 750-9601

Conference Course Selection:

Session I (CHECK ONLY ONE)

November 1 & 2, 2007

- ☐ Individual Crisis Intervention... (2 day)
☐ Preventing Post Traumatic Stress... (2 day)
☐ Responding to School Crises... (2 day)

Session II (CHECK ONLY ONE)

November 3 & 4, 2007

- ☐ Advanced Group Crisis Intervention (2 day)
☐ Line of Duty Death... (2 day)
☐ Strategic Response to Crisis (2 day)

PAYMENT INFORMATION

(ICISF reserves the right to charge the correct amount if different from the total payment listed at left)

☐ P.O. # _____ Attach a copy to this form

☐ VISA ☐ MASTERCARD ☐ AMEX

NAME AS IT APPEARS ON CREDIT CARD: _____

CREDIT CARD #: _____

EXP. DATE : _____ / _____ SEC.CODE _____

SIGNATURE: _____

☐ CHECK ENCLOSED, payable to ICISF, Inc. (U.S. Dollars, U.S. Bank), \$20.00 fee on all returned checks. Late charge assessed if registration OR payment received after October 15, 2007.

Please DO NOT mail or fax applications after October 28, 2007. Instead bring the completed registration form with you to the conference for onsite registration



**International Critical Incident
Stress Foundation, Inc.**

3290 Pine Orchard Lane, Suite 106
Ellicott City, MD 21042

The latest training and education on **Comprehensive Crisis Intervention Systems**

Register On-Line and earn
a chance to
**WIN your
Bozeman, MT
Conference Registration
for FREE!**
Refer to pg. 2 for more
details and restrictions.

Bozeman, MT November 1-4, 2007

Sponsored by:



Hosted by:

**Gallatin County
CISM Team**